

ACCESS OF THE RRV

Access Board Meeting Agenda

Date: May 28, 2026

Time: Noon

Location: Access of the RRV 925 37th Ave S. Moorhead

Time	Items/Notes	Lead																												
Noon	<ul style="list-style-type: none"> • Call to Order at 12:00pm • Roll Call <p>Board Members: (Mark Present "P" or Absent "A")</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">LaVerne Czichotzki</td> <td style="width: 5%;">P</td> <td style="width: 25%;">Roger Erbes</td> <td style="width: 5%;">P</td> <td style="width: 15%;">Matt Oachs</td> <td style="width: 5%;">P</td> <td style="width: 20%;">Others:</td> </tr> <tr> <td>Ryan Engfer</td> <td>P</td> <td>Emily Lundbohm</td> <td>P</td> <td>Rob Lill</td> <td>P</td> <td>David Reed,</td> </tr> <tr> <td>Mitch Taralson</td> <td>P</td> <td>Andy Metzger</td> <td>P</td> <td></td> <td></td> <td>Krista Svobodny,</td> </tr> <tr> <td>Dave Roeder</td> <td>P</td> <td></td> <td></td> <td></td> <td></td> <td>Dee Whitney</td> </tr> </table> <ul style="list-style-type: none"> • Adoption of Agenda <p>Motion to Adopt Agenda- Roger Second- Mitch Motion Carries- Yes</p>	LaVerne Czichotzki	P	Roger Erbes	P	Matt Oachs	P	Others:	Ryan Engfer	P	Emily Lundbohm	P	Rob Lill	P	David Reed,	Mitch Taralson	P	Andy Metzger	P			Krista Svobodny,	Dave Roeder	P					Dee Whitney	Andy Metzger, Chair
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12:05	<p>Consent Agenda</p> <ol style="list-style-type: none"> 1. Approval of Board Minutes <ol style="list-style-type: none"> a. Regular meeting minutes—Pages 2-3 2. Approval of Finance Committee Minutes <ol style="list-style-type: none"> a. Regular meeting minutes—Pages 4-17 <p>The motion will cover all items on the consent agenda. The motion to approve will authorize actions or recommendations indicated in the minutes.</p> <p>Motion- Roger Second- Matt Motion Carries- Yes</p>	Andy Metzger, Chair																												
12:10	<p>Ongoing Business</p> <ol style="list-style-type: none"> 1. 2026 Golf Tournament update <i>Krista shared a golf tournament update. Seventeen teams are currently registered, with a goal of at least 19 and ideally 23. Board members were asked to distribute flyers to help recruit additional teams and hole sponsors. Some prize donations have already been received. Overall, planning is progressing well, but support is still needed to secure up to five more teams and additional sponsorships. Board members will also follow up with past teams based on their previous contacts.</i> 2. Development Officer hiring update <i>Access has received several applicants, but most have marketing experience rather than direct fundraising experience. Dave Reed's current preference is to continue the search while gathering board input on other options, including the possible use of a recruiter. He will research what that process might look like and report back at the next board meeting. The group also discussed continuing to advertise in trade publications and asking board members to share the LinkedIn posting on social media. For now, the plan is to stay the course while exploring whether to increase the salary range, use a recruiter, or broaden the search to candidates with a strong personal mission and a willingness to learn fundraising.</i> 3. Amend 5/29/25 board mtg. minutes Re: Rob Lill membership vote--(board action required)—Pages 18-20 	Andy Metzger, Chair Krista Svobodny, HR Director David Reed, ED																												

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	<p><i>Dave Reed noticed that the minutes for the 5/29/25 meeting for Rob Lill to join the board of Access River Valley were not properly memorialized.</i></p> <p><i>The board moves to amend the agenda dated 5/29/25 to memorialize the vote for Rob Lill to join the board on 5/29/2025. All members present vote Yea.</i></p> <p>Motion- Matt Second- Roger Motion Carries- Yes</p>	
12:30	<p>New Business</p> <ol style="list-style-type: none"> 1. Vote on board candidate, Mike Bryant, CFO & CEO Precision Fractional--Provided at meeting--(Mike did not provide this in time to be included in the meeting) <i>Mike Bryant's potential board candidacy was discussed, including a brief review of his background. Dave Reed will follow up once Mike submits his candidate profile and set up an email meeting for a vote on his membership, with the goal of Mike beginning his term with Access at the next board meeting. David noted that Mike's experience would add valuable financial analysis expertise and strengthen the board's overall perspective.</i> 2. Increased security risks and response—Page 17 <i>Dave Reed reviewed the most recent fraud attempt. No funds were lost, and there is no indication that employee bank account information were compromised. He also outlined the preventive steps already in place through Arctic Fox before this incident occurred. The Finance Committee emphasized that annual training and frequent reminders are essential to preventing fraud. The board also viewed an Arctic Fox video explaining common tactics used by fraudsters That are emailed to each employee. As an added precaution, Access is reopening all checking and money market accounts at American Federal.</i> 3. Workforce Compliance Letter & Certificate—Pages 21-22 <i>Dave Reed noted the Workforce Compliance letter certification and highlight effort that Krista puts into this report.</i> 4. 2024-25 DCP Survey results—Pages 23-28 <i>Access conducted a survey of Direct Care employees. Overall, the feedback was positive and informative, highlighting a strong workplace culture. Suggested improvements included greater leadership visibility and increased accountability for employees who do not meet performance standards. The survey results were shared with all employees through the company's internal system.</i> 5. 2026 Legislative session summary impact—Pages 29-31 <i>Dave Reed provided an update on the 2026 Minnesota legislative session. He said the changes are not expected to materially affect Access, as most measures apply to other types of service providers. Funding increases for care will be capped at 4% going forward. Some details are still being worked through in the system, but no material impact is expected at this time.</i> 6. Thank You Dave Roeder for your service! <i>This will be the last meeting for Dave Roeder. Access provided a small gift as a token of their appreciation of his noteworthy service.</i> 	Andy Metzger, Chair David Reed, ED
1:00	<p>Other Business</p> <ol style="list-style-type: none"> 1. Department Updates <ol style="list-style-type: none"> a. Human Resources 	Krista Svobodny, HR Director

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	<ul style="list-style-type: none"> i. Staffing and Recruitment Report—Page 32 ii. EEO Report—Pages 33-36 <p>b. Program Services</p> <ul style="list-style-type: none"> i. Client Services--Provided at meeting and slideshow <p><i>Krista has shared with the group the recent statistics regarding employment of access continue to see a majority from referrals and Internet.</i></p> <p><i>Dave Reed shared a slide show of recent activities for the clients. Announced that the clients will be going to a Red Hawk game in August. Discuss the targeted giving at the Golf Tournament and about how much it costs for these excursions.</i></p>	Dee Whitney, Program Manager
1:25	<p>Announcements</p> <p><i>Dave Reed made one announcement to the board that Rob and a few volunteers from American Federal would be helping plant a city required landscaping improvement. Noted we would love more help.</i></p>	Any
1:25	<p>Next Meetings:</p> <p>Finance Committee—8/20/26 Full Board—8/27/26</p>	Andy Metzger, Chair
1:30	<p>Adjournment</p> <p><i>Motion to Adjourn- LaVerne</i> <i>Second- Mitch</i> <i>Motion Carries- Yes</i></p>	Andy Metzger, Chair